

Letter of Recommendation

For 2023 enrollment in Hokkaido University's Integrated Science Program

FORM 4

Instructions to the Recommender

This letter of recommendation should be written by a teacher who knows the applicant and their academic achievements/character (or, in exceptional circumstances only, a person in a professional position of responsibility such as a current employer, lawyer, or religious leader). The nominated party should fill in both sections of this letter. The writer is required to print the finished letter and sign it by hand (no e-signatures), and to authenticate it with the official school/institutional stamp. The writer is also required to hand it to the applicant in a sealed envelope with your signature across the seal at the back. The admissions committee may contact the recommending party using the details given below if further clarification of the applicant's qualities are required.

Applicant Information:

Applicant Name: _____

Applicant Date of Birth: _____

[please input dates in YYYY/MM/DD format]

Recommender Information:

Full Name: _____

Email: _____ Telephone: (+____) _____

Position: _____ Current place of work: _____

How long have you known the applicant, and in what context?

How would you describe the student in a single sentence?

Part A

Please rank the applicant as indicated below for each of the given fields.

	Below Average	Average	Good	Very Good	Excellent (top 10%)	Outstanding (top 5%)	Exemplary (top 1%)
Academics							
Intelligence							
Creativity							
Discipline							
Maturity							
Motivation							
Leadership							
Empathy							
Confidence							
Initiative							
Overall							

Part B

Please give a description of the applicant's academic abilities and personal characteristics, in particular justifying the answers given in Part A if the top two ratings were given in any category.

Date: _____

Signature: _____

Official Stamp/Seal: