



## UNIVERSITY OF TARTU – INFORMATION FOR INCOMING EXCHANGE STUDENTS

The information given applies to students who are nominated as exchange students to the University of Tartu (UT) by their home university within inter-university cooperation agreement, to study here for a semester or two. All students who have been nominated by their home institution must submit their application documents to UT.

<b>Student exchange coordinator</b>	Ms. Piret Maiste Study Abroad Centre E-mail: <a href="mailto:piret.maiste@ut.ee">piret.maiste@ut.ee</a> Tel: (+372) 737 6270
<b>Homepage for incoming students</b>	<a href="https://ut.ee/en/content/exchange-studies">https://ut.ee/en/content/exchange-studies</a>
<b>Postal address</b>	University of Tartu Study Abroad Centre Ülikooli 18-131 Tartu 50090 Estonia
Facebook: Twitter:	<a href="http://www.facebook.com/tartuuniversity">www.facebook.com/tartuuniversity</a> <a href="http://twitter.com/tartuuniversity">http://twitter.com/tartuuniversity</a>
UT official video:	<a href="http://www.uttv.ee/naita?id=25127">http://www.uttv.ee/naita?id=25127</a>

### APPLICATION DOCUMENTS AND REQUIREMENTS

<b>Application deadlines</b>	<ul style="list-style-type: none"><li>Autumn semester: <b>April 15</b></li></ul>
<b>Link to application form</b>	Students will receive it by email after they have been nominated by their home university.
<b>Required documents</b>	<b>Online application</b> , which includes: <ol style="list-style-type: none"><li><b>Transcript of Records</b> issued by home university in English – must bear an original seal and signature of an authorized official;</li><li><b>Copy of valid identification document</b> (non-EU applicants – a copy of the passport page stating the applicant’s personal particulars);</li><li><b>Proof of English language skills</b> (not applicable for native speakers and students of the universities where English is the language of instruction);</li><li><b>List of requested courses at UT (proposed study plan)</b> – form is available at <a href="https://ut.ee/et/exchange-students">https://ut.ee/et/exchange-students</a>.</li><li><b>Learning Agreement</b> (only if required by home university).</li></ol>
<b>Additional information about required documents:</b> Exchange students whose primary language is not English must meet <b>level B2 requirements</b> for English	



proficiency according to the Common European Framework of Reference for Languages. Please view these requirements here: European Levels - [Self Assessment Grid](#). **Documented evidence is needed** to demonstrate student's English language proficiency. This could include an official letter from a language instructor at student's home university stating that student's English skills are sufficient to study abroad. If student has taken an international test of the English language (TOEFL, IELTS etc.), please send us a copy of the test score. TOEFL iBT score must be at least 75; minimum IELTS score: 5.5 (no part can be below 5.5).

**The decision of admission will be made within 5 weeks after the application deadline as follows:**

1. Student will be notified about acceptance decision through SoleMove application system.
2. Admission letter will be sent electronically directly to a student.

## ACADEMIC CALENDAR

<b>Academic calendar</b>	Autumn semester <b>29.08.2022 to 29.01.2023</b> Spring semester <b>06.02.2023 to 25.06.2023</b> See the full academic calendar: <a href="https://ois2.ut.ee/#/academic-calendar">https://ois2.ut.ee/#/academic-calendar</a>
<b>Orientation course</b>	Before the official beginning of the semester, there will be orientation course. Whether we can provide face-to-face or online meeting, will be announced later.
<b>Recommended arrival dates</b>	1-2 days before the orientation course starts.

## COURSE INFORMATION

<b>List of courses (in English and in other languages)</b>	<a href="https://ut.ee/en/content/courses-taught-english-and-grading">https://ut.ee/en/content/courses-taught-english-and-grading</a>  Please remember that UT has the right to cancel courses due to unforeseen circumstances and in case there are less students attending the course than anticipated. The minimum number of attendants is assigned for each course and is fixed in Study Information System ( <a href="https://ut.ee/en/content/registration-courses">https://ut.ee/en/content/registration-courses</a> ).
<b>Keep in mind!</b> <ul style="list-style-type: none"><li>• <b>UT requires that short-term international students take at least 15 ECTS per semester.</b> Your home institution might also have certain requirements regarding the courses you need to take or amount of credits you need to obtain!</li><li>• List of courses show also the <b>study levels</b>, which show to whom the course is targeted to. Still, some courses may be open for registration to the levels not specified. You can find out this after your arrival from the institute where the course belongs to.</li></ul>	



- Student is free to select courses from different programmes and faculties in order to compile a study plan that best suits her/his needs. Students are allowed to later (at the beginning of the semester) change the originally proposed study plan.
  - **Course registration**– students will receive username and password for Study Information System before their arrival via email (approx. 1-2 weeks before the semester starts). More detailed information will be sent together with password/username sheet.
  - **Grading system.** UT is using both differentiated and non-differentiated assessment system to assess the academic progress of students.
    - **Differentiated assessment**, the students' achievement level of learning outcomes is graded with letter: A- excellent, B – very good, C – good, D –satisfactory, E – sufficient, F – insufficient. The letter expresses achieving of the learning outcomes, as described in <https://ut.ee/en/content/exams-and-assessment>. In Estonia, according to the current legislation, the letters are not translated into numerical grade (either % or any other number), but into learning outcomes.
    - **Non-differentiated assessment**, the students are considered to have passed the course, if all the requirements set forth in the syllabus have been fulfilled. Students will be given either pass or fail.
- Please keep in mind that courses **assessment method is fixed and cannot be changed** in accordance to a student needs or wishes. Make sure you know what your home university requirements are!
- **Transcript of Records** is issued only by student's request and are not sent automatically. It is a student responsibility to contact dean's office at the end of the studies and inform them whether the document should be sent by email or by post. Transcripts can be issued only after all grades and credits are in the Study Information System.

Students who are nominated to one of **UT's regional colleges in Viljandi, Narva or Pärnu**

Choose courses **only** from the college you are nominated to, as the distance between Tartu and these colleges are considerable.

## ACCOMMODATION (in Tartu)

International short-term exchange students are offered accommodation in the Student Hostel. It is student's responsibility to apply for the accommodation.

All short-term students need to pay their refundable deposit right after receiving an accommodation offer, since the payment must reach the hostel within 10 days from receiving the offer.

Application period for Autumn semester: **June 1-10.**

Student Hostel application process is described here: <https://www.studenthostel.ee/applicant/>

Information about other housing options can be found here: [Housing alternatives](#)

Student who are nominated to one of **UT's regional colleges in Narva or Pärnu** will get information about accommodation procedure directly from the college coordinator.



## RESIDENCE MATTERS

<b>EU citizens</b> (including European Economic Area and Swiss Confederation)	EU citizens are allowed to stay in Estonia on the basis of a valid travel document or identity card for the period of up to 3 months. As international students normally stay longer, then they must register themselves as citizens of Tartu. That can be done at the Population Register Office or at <a href="#">Tartu Welcome Centre</a> . More information: <a href="https://ut.ee/en/visainfo">https://ut.ee/en/visainfo</a>
<b>Non-EU citizens</b>	Along with the admission package, students will receive information as how to apply for the long-term (D) visa. More information: <a href="https://ut.ee/en/visainfo">https://ut.ee/en/visainfo</a>

## PRACTICAL INFORMATION

<b>Cost of living</b>	One needs approximately 300-400 EUR per month in order to cover basic expenses in addition to housing costs. More information: <a href="https://studyinestonia.ee/living/living-costs">https://studyinestonia.ee/living/living-costs</a> .
<b>Buddies</b>	Buddies are international students who can provide advice and guidance to short-term exchange students. These are experienced students who know what it is like to come study in Tartu from another country and can offer you first hand advice online or in-person about how to get settled and alleviate any worries or concerns you might have about making the transition.
<b>Special needs</b>	Students with disabilities should be mentioned as soon as possible. More information: <a href="https://ut.ee/en/content/counselling-students-special-needs">https://ut.ee/en/content/counselling-students-special-needs</a>
<b>Arrival</b>	International students usually arrive at Tartu or Tallinn Airport or Tallinn Harbour. Buses from Tallinn Bus Terminal to Tartu depart twice an hour on average and the trip takes about 2.5 hours. Transportation is not provided by the Study Abroad Centre and all travel arrangements are student's responsibility. Further information is available at: <a href="https://tartuwelcomecentre.ee/basics/living-in-tartu/">https://tartuwelcomecentre.ee/basics/living-in-tartu/</a> .
<b>More practical information</b>	<a href="https://tartuwelcomecentre.ee/basics/">https://tartuwelcomecentre.ee/basics/</a>
<b>Getting started for international students</b>	<a href="https://sisu.ut.ee/gettingstarted/getting-started">https://sisu.ut.ee/gettingstarted/getting-started</a>
<b>Information about Tartu</b>	<a href="http://www.tartu.ee/en">http://www.tartu.ee/en</a>